



DISCOVERY CHARTER SCHOOL BOARD OF DIRECTORS

REGULAR MEETING OF THE BOARD OF DIRECTORS DISCOVERY CHARTER SCHOOL

**Discovery Phoenix Campus, Room 2 - 4021 Teale Ave, San Jose CA
Wednesday, October 30, 2019
6:30 P.M.**

MINUTES

I. CALL TO ORDER

President Spieler called meeting to order at 6:39pm

- a. President Spieler established the existence of a quorum, with the following members present:
Present: Mr. Spieler, Ms. Lee, Ms. Sanchez, Ms. Eagle, Mr. Foisie
- b. Approval of Agenda
On a motion made by Ms. Vella, and seconded by member Sanchez,
Board moved to approve motion 5-0-0. Aye: Mr. Spieler, Ms. Lee, Ms. Sanchez,
Ms. Eagle, Mr. Foisie.
- c. Pledge of Allegiance led by President Spieler.

II. CLOSED SESSION 6:40pm

- a. Personnel - Employee (Government Code § 54957(b)(1))

III. REPORT CLOSED SESSION 6:57pm

President Spieler reported that we had discussed personal matters, and the Board accepted a teacher resignation.

IV. OPEN SESSION

- a. No public comments.

V. REPORTS

- a. Student Council Representative -Phoenix
Student representative was not present.
- b. Falcon PSC Report
Sarah Snow reported that Laps for Learning is on Nov 14, discussed logistics and the \$150 per student goal for a grand total target of 38K raised from the event.

There is a new PE instructor: Coach Justin. PSC is currently matching up volunteers with direct tasks, and that process is going well. Nov 21 is Staff Appreciation luncheon with a “thankful” theme. Yard duty was addressed with a new revised playground agreement, and a copy was placed on yard duty lanyards for easy access and to help reinforce playground rules. Split recess schedule working out.

c. Financials

Review of financials as of October. Next month Dena Koren from EdTec will join us. Board expressed that they would like to take a deeper dive into the budget to make sure that the budget accurately reflects our program. We have cut back a little from the new budget, but would like to do some fine tuning in November.

d. Superintendent/Phoenix Campus Director Report

Ms. Perry reported that October 17 both campuses held a “Great America Shakeout”. County Credential Audit and site visit for both schools was completed. All went well. Staff members participated in geocache teambuilding activities. November 18 is target for surveys to go out to both schools - parents, students, and staff. Some of the survey results will be applied to LCAPs.

October 21 Phoenix campus held a successful Fall Festival. This Friday Nov. 1st – 8:45am there will be a “Dance for Kindness” event. Fencing and electronic gate causing some issues and they are working on some solutions. New playground structure should be in by end of November. There was an apartment complex fire on Anderson’s side, Debby called Moreland to offer some community service/donations for the affected families.

Annual Fund drive status:

Falcon – Annual Fund currently at \$78,241.02 – 26%

Phoenix – Annual Fund currently at \$123,972.67 – 30%

e. Falcon Campus Director Report

Ms. Walker reported that Falcon campus was currently having conferences. Staff development day is being rescheduled. Teaming up with the San Jose Police department teaching students about internet/social media bullying. Held an active shooter training (run, hide, defend). Flash mob event was a success and a great kick off the Falcon’s performing arts program. Oct 31, Box City applications were available. The campus held a costume parade with a community sing. Harvest festival will be held during the school day for the students, Water filling station was installed and is a big hit. San Jose Unified surveyed the campus playground. We have no information on that activity.

VI. ACTION / DISCUSSION / INFORMATION ITEMS

a. Act to approve agreement for charter school retirement reporting services

On a motion made by Ms. Eagle, seconded by Ms. Lee, the Board voted to approve the Charter School Retirement Reporting Services contract. The Board voted to approve motion 5-0-0. Aye: Mr. Spieler, Ms. Lee, Ms. Sanchez, Ms. Eagle, Mr. Foisie.

- a. Act to approve Provisional Intern Permit for Rebecca Antoine, K/1 Classroom Teacher, Discovery Charter School II -
On a motion made by Ms. Sanchez, seconded by Mr. Foisie, the Board voted to approve the Provisional Intern Permit for Rebecca Antonie.
The Board voted to approve motion. 5-0-0. Aye: Mr. Spieler, Ms. Lee, Ms. Sanchez, Ms. Eagle, Mr. Foisie.
- b. Review of Local Performance Indicators for the California Dashboard
Debbie Devine ran through our rating and dashboard rankings, by presenting the data collect and feedback information. The local performance indicators are meant as a self-reflection tool.
- c. Committee work - Review of Finance, Audit, DCS Experience, Diversity, and Development committee summary sheets
Secretary Eagle collected the summary sheets from the committee chair.
- d. Discussion concerning program needs and cost analysis of Special Education.
Board members and directors discussed the need to re-evaluate our services and how we train staff to find ways to deliver to our student's needs.
- f. Discussion Board Meeting Teleconferencing requirement solutions
Ms. Lee proposed her ideas for implementation of a second site teleconference. Yet to be determined is who is responsible for opening the room, staying, and locking up once the board meeting is adjourned and teleconference is over. Current thought is that we will use speaker phones at each location to connect audio. Ms. Lee is tasked with the implementation for our November meeting. A plan with dates and locations of possible board site rotations to be considered.
- g. Policy Audit update
Ms. Perry reported that our law firm sent a link, and she uploaded our policies.
President Spieler will follow up and report back.

VII. APPROVAL OF CONSENT CALENDAR (ACTION)

Consent Calendar was pulled. Minutes for 10/21/2019 Special Board Meeting were not available, and will be made available for review during our next board meeting .

On a motion made by President Spieler and seconded by Ms. Lee.
the Board to approve the 9/16 minutes document. The Board voted to approve motion. 5-0-0.
Aye: Mr. Spieler, Ms. Lee, Ms. Sanchez, Ms. Eagle, Mr. Foisie.

VIII. BOARD MEMBERS' REPORTS / CORRESPONDENCE / BOARD OPERATIONS / RECOGNITION

This is an opportunity for Board members to address activities, correspondence, and operations and to acknowledge or recognize specific programs, activities, or personnel.

a. Board Operations – no report/activity

b. Reports: Committees/Correspondence/Activities

Mr. Foisie reported that the Finance Committee met. Committee held a financial review and discussed Falcon enrollment. No actions were taken.

Ms. Sanchez shared with audience that the Board will attend a charter conference in March. Agenda and minutes posted as required.

a. Board Calendar

Strategic Plan Review - Date set for November 5 – 6:30pm

d. Future Agenda Items

Missing 10/21 minutes will be included on November Regular Board agenda.

Ms. Eagle read off a list of collected items for next month's agenda.

e. Poem of the Month – Read by Ms. Lee

Title: You already know what you need

Author: Arlene Biala

VII. ADJOURN

The Board adjourned without objection at 9:13pm

